

The Hemel Hempstead School



Site Assistant

Permanent Full Time Post (37 hours per week / 52 weeks per year)

H2 £18,562-£19,312

Closing date: Monday 31st March 2022

Interview date: To Be Confirmed

We are seeking to appoint an experienced and committed Site Assistant. This is a full time post with an alternating early / late shift pattern and alternating weekends (for which overtime is paid).

Candidates should have mechanical, organisational and interpersonal skills. In addition, they are required to have the ability to multi task and possess the physical capability to engage in manual labour.

The Hemel Hempstead School is a very popular and very oversubscribed school on a beautiful site in the Boxmoor Village area of the town, close to local and national rail, bus and road links to London. Our Ofsted inspection in 2016 praised the school, especially *“your values of Responsibility, Respect, Relationships, Reflection and Resilience being at the heart of the atmosphere at The Hemel Hempstead School. You and your team prepare pupils to be courteous, considerate and capable young people, ready for the adult world.”*

We are an expanding school, having been asked by Hertfordshire to increase to 217 students in each year group and over 250 in the Sixth Form, allowing us to recruit new colleagues and increase the broad range of academically rigorous courses we offer. Our facilities are excellent with world-class indoor and outdoor sporting facilities, a brand new music, languages and science centre and plans for further improvements across the site.

Further details, including application forms, are available on our website at www.hhs.herts.sch.uk

Please send completed forms to our School Business Manager, Mrs Joanna Avey, via email at j.avey@hemelschool.com by the closing date. Please note that if you have not been contacted within a week of submitting your applications then, regrettably, you have not been shortlisted.

The Hemel Hempstead School is totally committed to safeguarding and promoting the welfare of young people and expects all colleagues to share this commitment. All post holders are subject to satisfactory DBS enhanced disclosure.

Your will need to provide two referees, one of whom must be your current Headteacher/Principal. The other should not be a colleague from the same school, but rather another, suitable professional who knows you well from a work or educational setting.

Please note that we reserve the right to appoint at any stage during the recruitment process. Early applications are therefore encouraged.

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