

The Hemel Hempstead School



Cover Supervisor

Permanent Full Time / Part Time Post
(up to 35 hours per week / term time only)

H3 £19,312-£19,698 (Actual Pro-Rata £15,170-£15,473 based on 35 hours)

Closing date: Monday 31st March 2022

Interview date: To Be Confirmed

Due to continued school growth we are seeking to appoint a Full Time or Part Time cover supervisor. The position will be for 20-35 hours per week, term time only. The main responsibility of this role will be to cover lessons in a teacher's absence. This is an important role in the school, helping young people to maximise their own potential and supporting the school community as a whole. You will be an integral part of a friendly, supportive school team, working alongside the teaching staff.

The successful candidate will report to the Deputy Headteacher, as part of our student support team. The person appointed will:

- Work directly with students aged 11 to 16 (Key Stage 3 and 4) in school
- Be confident liaising with students, teachers, and support staff
- Have a genuine interest and enthusiasm for working within the demanding classroom environment, with the satisfaction of helping young people to learn
- Work with other cover supervisors in maintaining school displays
- Have high expectations of young people and want the very best for them

The Hemel Hempstead School is a very popular and very oversubscribed school on a beautiful site in the Boxmoor Village area of the town, close to local and national rail, bus and road links to London. Our Ofsted inspection in 2021 praised the school, saying, *"Pupils at The Hemel Hempstead School get a high-quality education. They develop the knowledge they need to achieve well in all subjects. This is the same for all pupils. Pupils are keen to learn. As a result, they concentrate in lessons. Pupils say that they behave well because they understand what they are learning."*

We are an expanding school, having been asked by Hertfordshire to increase to 217 students in each year group and over 250 in the Sixth Form, allowing us to recruit new colleagues and increase the broad range of academically rigorous courses we offer. Our facilities are excellent with world-class indoor and outdoor sporting facilities, a brand new music, languages and science centre and plans for further improvements across the site.

Further details, including application forms, are available on our website at www.hhs.herts.sch.uk

Please send completed forms to our School Business Manager, Mrs Joanna Avey, via email at j.avey@hemelschool.com by the closing date. Please note that if you have not been contacted within a week of submitting your applications then, regrettably, you have not been shortlisted.

The Hemel Hempstead School is totally committed to safeguarding and promoting the welfare of young people and expects all colleagues to share this commitment. All post holders are subject to satisfactory DBS enhanced disclosure.

The Hemel Hempstead School



Your will need to provide two referees, one of whom must be your current Headteacher/Principal. The other should not be a colleague from the same school, but rather another, suitable professional who knows you well from a work or educational setting.

Please note that we reserve the right to appoint at any stage during the recruitment process. Early applications are therefore encouraged.

