

The Hemel Hempstead School

Heath Lane
Hemel Hempstead
Hertfordshire
HP11TX



01442 390100
www.hhs.herts.sch.uk
admin@hhs.herts.sch.uk
parentmail@hemelschool.com

Headteacher: Neil Hassell BEng (Hons) NPQH FCCT VRSM

Letter 39

12th October 2021

Dear Parent/Carer

Year 10 History Trip to Berlin July 2022

Thank you for your deposit of £100 securing a place for your child on the History trip to Berlin in July 2022. Please use the Parent Pay system to make these payments. If there are any problems with this please contact Mrs Davies in Student Services. The full balance is due at the end of May 2022. We will run two trips, both of which follow the exact same itinerary:

Trip 1: Saturday 16th to Tuesday 18th July

Trip 2: Sunday 17th to Wednesday 20th July

The groups will be accommodated in two different student hostels, both in the centre of Berlin. Please indicate below your child's trip preference and the names of students your child will be happy to be with. There are no mixed gender rooms and at present, I do not have details of how many students each room will hold. There will be forty students and five staff on each trip. I will do my best to accommodate as many requests as possible but I cannot guarantee this. Please note that we have to have an even split across the two trips, so it may be that I cannot place your child on the trip they want, but I will do my absolute best to ensure that they are with the friends they have requested.

May I remind you that your child will need a passport with at least six months validity at the time of travel and either an in date EHIC European Health Card or a GHIC to ensure they can receive hospital treatment in the event of an emergency. The most recent government guidance states that if these are still in date, then they will still be valid when we visit Berlin in 2022. If your child's card will have expired by then, you will need to apply for a new GHIC card, available free of charge using the NHS application online form.

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Please return this slip to Student Services

Letter 39

Year 10 History Trip to Berlin

Name of student: Form:

I/we enclose a photocopy of our child's passport (please tick box).

Preferred trip (circle): Trip 1 / Trip 2 / No preference

Three students you child would like to be with:
.....
.....

Please advise of any medical condition not already notified to the school:

.....

Signed: Date:
(Parent/Carer)

Please send a photocopy of your child's passport (the photograph page) with the slip above. We require this information as soon as possible. If your child does not yet have a passport, please apply for this as soon as possible and inform Student Services of the progress of any applications.

Please return the slip below as soon as is convenient so that I can allocate students on each trip. **I also need to submit the names and dates of birth for every student to secure the flights, hence the need for the passport photocopy**, and would be very grateful if the choice of trip request could be returned as soon as possible.

As always, do contact us if you have any questions. I will be handing over to Mr Ahmed, the Acting Head of History after 22nd October to begin my maternity leave. Please direct any questions about the trip to Mr Ahmed after this date.

Yours faithfully



Mrs L Williams
Head of Humanities



Mr A Ahmed
Acting Head of History