

The Hemel Hempstead School

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8th March 2019

Letter 132

Dear Parent/Carer

Year 8 Parent Consultation Evening – Thursday 21st March 2019

You are invited to the Year 8 Parent Consultation Evening which will be held on Thursday 21st March in the Hall from 4.30pm until 7pm.

We will be continuing to use the online system, giving you the ability to manage your time effectively over the course of the evening. The system will be available to make appointments from 6pm on Tuesday 12 March and will close at 6pm on 20th March. The system may be accessed via <https://hemelschool.parentseveningsystem.co.uk>

In order for the evening to run smoothly, I would request that you leave a five minute gap between appointments. There will be high demand for many teachers so I would advise you to prioritise subjects/teachers where you may need to discuss issues regarding your child. In the first instance the system will restrict you to six appointments. We will inform you by email when further slots are available nearer to the day of the event. Please note that you cannot make appointments for PACE lessons, and that, where a group has more than one teacher, you will be allocated the main teacher of the two.

If you do not have access to the internet, please send a note into school, marked for the attention of Mrs K Ford, listing the teachers you would like to see and the times you are able to attend. A completed booking sheet will be returned to you in due course.

Please do not hesitate to contact the school should you have any issues with this system.

Yours faithfully

A handwritten signature in black ink, appearing to read 'G May'.

Miss G May
Assistant Headteacher