

# The Hemel Hempstead School

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**Headteacher: Neil Hassell BEng (Hons) NPQH FRSA**

**Letter 106**

25<sup>th</sup> January 2019

Dear Parent/Carer

## **Year 9 Parent Consultation Evening – Thursday 7<sup>th</sup> February 2019**

You are invited to the Year 9 Parent Consultation Evening. The evening will be held on Thursday 7<sup>th</sup> February in the Hall from 4.30pm until 7pm.

We will continue to use the online booking system this year, giving parents the ability to manage their time effectively over the course of the evening. The system will be 'live' and available for appointments from 6pm on Friday 25<sup>th</sup> January and will close at 6pm on Wednesday 6<sup>th</sup> February. The system may be accessed via <https://hemelschool.parentseveningsystem.co.uk> or via the link on the school website.

In order for the evening to run smoothly, I would request that you leave a five minute gap between appointments. There will be high demand for many teachers so I would advise you to prioritise subjects/teachers where you may need to discuss suitability of a subject as a option choice for your child. Appointments will be limited to seven per student in the first instance. Please note where a group has more than one teacher, you will be allocated the main teacher of the two. The system will also allow you to book an appointment with Miss Bond, our Careers Adviser should you feel it relevant for you and your child.

If you do not have access to the internet, please send a note into school, marked for the attention of Mrs K Ford, listing the teachers you would like to see and the times you are able to attend. A completed booking sheet will be returned to you in due course.

Please do not hesitate to contact Mrs Ford at the school should you have any issues with this system.

Yours faithfully

A handwritten signature in black ink, appearing to read 'G May'.

**Miss G May**  
Assistant Headteacher KS3