

# The Hemel Hempstead School

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**Headteacher: Neil Hassell BEng (Hons) NPQH FRSA**

**Letter 44**

19<sup>th</sup> October 2018

Dear Parent/Carer

## **Year 9 Residential Trip to Newlands Activity Centre, Cumbria**

The PE Faculty have organised the annual Year 9 residential activity trip to take place in Activity Week at the end of the Summer Term, July 2019. This year we have once again arranged for our students to visit Newlands Activity Centre in Cumbria. We have taken students to Newlands for a number of years and the feedback from staff, students and parents is always outstanding.

The students will leave school on **Sunday 14<sup>th</sup> July 2019 and return on Thursday 18<sup>th</sup> July 2019**. The purpose of this trip is to provide students with the opportunity to try a variety of new and exciting activities such as rock climbing, abseiling, ghyll scrambling and kayaking, as well as developing their self-confidence, team building and leadership skills.

The total cost of the trip per student is £540 which includes coach transport to and from Newlands Activity Centre, insurance, all daily and evening activities, instructor supervision, accommodation and food (breakfast, lunch and dinner).

Please access the online system to give your consent and pay a non-refundable deposit of £30 by Friday 26<sup>th</sup> October 2018. The remaining balance should be settled by 30<sup>th</sup> April 2019. Full payment or instalments will be accepted at any time up to this date. We no longer accept cash or cheques. In exceptional circumstances payment may be made over the phone by card.

We endeavour to take as many students as possible, however there is a maximum of 120 students due to accommodation availability at Newlands. Student places on the trip will be issued on a first-come, first-served basis. We reserve the right not to allocate a place to a student if we have concerns about their suitability or poor behaviour.

By giving consent for your son/daughter to take part in this trip, you will be accepting the cancellation terms of Newlands Activity Centre (see table below). These terms will cover instances where parents/carers decide to withdraw students from the trip for whatever reason or where the school removes a student from the trip. The Hemel Hempstead School reserves the right to remove students from trips if their behaviour at school does not meet the required standard.

Should parents/carers decide to remove a student from the trip, this will only be deemed to have taken place when confirmed by the school in writing to the parent/carer.

If you have to cancel your son/daughter's place on the trip or the place is cancelled by the school your deposit will be forfeited. If we receive your written cancellation within eight weeks of the trip commencement date, higher cancellation charges will be made, as follows:

More than 10 weeks before departure	Newlands only retain the deposit
7-10 weeks before departure	Newlands retain 50% of the total cost
4-6 weeks before departure	Newlands retain 75% of the total cost
3 weeks or less before departure	No refund given.

The date of effective cancellation is calculated on the day of receipt of your written advice by our Finance Office.

If you have any queries, please do not hesitate to contact me at school.

Yours faithfully

**Mr J Heward**  
Head of PE Faculty