

13 February 2009

Dear Parent/Guardian

Year 11 End of Key Stage Report

Please find enclosed a copy of your child's end of Key Stage report. We do hope that you find this document useful with respect to their current attainment and progress as well as providing further assistance for their post-16 choices. Please do not hesitate to contact us if you have any queries.

Please note that if your child is currently studying a BTEC, CiDa or AiDa qualification, their report will show their Minimum Target Grade (MTG) as the GCSE equivalent grades but their 'currently working at' grade will be in the qualification format.

For BTEC qualifications grades should be interpreted as follows;

BTEC First Diploma grade	GCSE grade equivalence
Pass	4 x grade C
Merit	4 x grade B
Distinction	4 x grade A
Distinction*	4 x grade A*

For level 2 CiDa or AiDa qualifications the following interpretation should be used;

CiDa / AiDa grade	GCSE grade equivalence (CiDa)	GCSE grade equivalence (AiDa)
Pass	2 x grade C	1 x grade C
Credit	2 x grade B	1 x grade B
Merit	2 x grade A	1 x grade A
Distinction	1 x grade A*	1 x grade A*

I would like to bring to your attention two important dates. Firstly, the Diploma Information Evening that was scheduled to take place last week has now been re-scheduled for **Monday 23rd February** at John F Kennedy School starting at 7pm. On **Tuesday 24th February** we will be holding a GCSE Improvers' Evening for students who have been targeted for specific support. This will be by invitation only. Finally,

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there will be a Year 11 Revision Information Evening on **Wednesday 11th March** for all Year 11 students and parents.

Please discuss the report's contents with your son/daughter and think about possible targets for the remainder of the year. We also suggest that you spend time with your son/daughter looking through their work.

If you would like to follow up any concerns please do not hesitate to contact the School to discuss these issues with you child's Form Tutor.

Yours sincerely

Mr G Mullings
Assistant Headteacher